

**MADISON COUNTY FISCAL COURT
MADISON COUNTY, KY
RESOLUTION 2021-07**

DOCUMENT NO: 2014027531
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TOTAL FEES: \$0.00
COUNTY CLERK: KENNY BARGER
DEPUTY CLERK: LANDRY LUXON
COUNTY: MADISON COUNTY
BOOK: RES2 PAGES: 251 - 251

A RESOLUTION APPROVING CSEPP GENERATOR MAINTENANCE CONTRACT

WHEREAS, the Madison County CSEP Program has multiple generators that are utilized across the county for response and infrastructure preparedness; and

WHEREAS, the Madison County CSEP Program needs these generators to be maintained in ready state to maintain readiness and response capabilities in the event of a release of agent from the Blue Grass Chemical Activity; and

WHEREAS, this contract does not include generators at our Emergency Operations Center building, our Joint Information Center building, or our 8 remote communication tower sites as those are under other contracts; and

WHEREAS, the Madison County CSEP Program team researched the quotes provided and feel that it is in the best interest of the County to contract with Hepburn Consultants, Inc., which is attached hereto this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT THE FISCAL COURT DOES HEREBY APPROVE THIS RESOLUTION AND AUTHORIZES THE JUDGE EXECUTIVE TO EXECUTE SAME ON BEHALF OF THE COUNTY.

Motion made by Roger Barger, seconded by John Tudor.

Vote:

Yes

No

Judge Reagan Taylor

X

Magistrate District 1

Vacant

Vacant

Magistrate John Tudor

X

Magistrate Roger Barger

X

Magistrate Tom Botkin

X

Signed:

R-Taylor

Reagan Taylor

Madison County Judge Executive

Attested:

K. Barger

Kenny Barger

Madison County Clerk

BIDS TRACKER

Company	Hourly	After Hours	Mileage	References	Pro/Con	Reason
Hepburn	\$77	\$127.00	\$1.00	Yes	Pro	Least Expensive Local Always Available
Evepar	\$115	\$172.50	\$1.75	Yes	Con	More Expensive
Cummins	No Response	N/a	N/a	N/a	N/a	No Response

Hepburn Consultants, Inc.

**135 Wildcat Drive
Richmond, Ky. 40475**

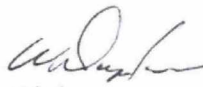
*Emergency and Electrical Power
Project Management
Facility Operations*

**Joey Hamm Hepburn, President
Wm. David Hepburn, VP**
Three generations of electrical contracting

11 December 2020

Email To: Mr. Andy Woolum
Mr. James Wilson

Please find the included Quotation Response for Portable Generator Maintenance, based on our understanding of the Scope of Work. I believe we have provided all the information requested and are excited about the opportunity.



as david hepburn

Hepburn Consultants, Inc

Emergency & Electrical Power

Facility and Campus Services

135 Wildcat Dr.

Richmond, Ky 40475

	Quantity	MAJOR SERVICE RATE EACH. For First Three Years EACH	Line Item Totals	MAJOR SERVICE RATE EACH. For Two Option Years EACH	Line Item Totals for 2 Option Years
Terex light towers Model # 334csa3028 20 kw Pancake Synchronous ac generator	3	\$215.00	\$645.00	\$290.00	\$870.00
Portable Generator Taylor Power Systems Model # tmc 80 80 kw	1	\$317.00	\$317.00	\$392.00	\$392.00
Medical Transport Bus Generators Martin Diesel Model 1255-ds 12.5 kw	2	\$317.00	\$634.00	\$392.00	\$784.00
Magnum Light towers 6 kw	2	\$215.00	\$430.00	\$290.00	\$580.00
Small Generators (unknown kw) 2- Honda eu 2000; 6- Honda eu 6500; 1 Honda eu 3000; 3 Honda 7000; 3 Coleman Powermate	15	\$200.00	\$3,000.00	\$225.00	\$3,375.00

Service and Emergency Rates.

Rates

Hourly Rate: Per Hour Rate during normal business hours (Mon – Fri, 8:00 AM – 4:30 PM)	\$77.00
Per Hour Rate Weekend, Holiday and after business hours.	\$127.00
Milage Rate: Rate per mile to drive to generator location.	\$1.00 / mile
Note 1. Services performed during inspection visits are not eligible for mileage and labor is based on real working time only, on additional work as approved.	Agreed & Approved
Note 2. Technical procedures requiring Factory Trained Technician, Special Equipment or additional assistance must be approved by the county in advance. If additional support is required and approved by the county all work will be under the supervision of generator service provider	Agreed & Approved
Please note, Madison County EMA/CSEPP will purchase and provide parts for maintenance and repairs separate from this contract. Madison County Ema/Csepp reserves the right to purchase parts from the generator maintainer or from another source based on many factors	Agreed!! <u>Very Good Call, from the view of a resident and taxpayer.</u> We can all be able to see our national buying power in relation to what suppliers "sometimes want to do to an Agency."
The <u>current service enviornment</u> (New Normal) is challenging in the emergency power industry. In the past 6 months we have seen: a water pump for a Ford Industrial Engine on Cat Generator take 2 months (from England). A Starter for another Cat (built in India) has a " <i>southern engineered</i> " starter on it; while Cat, 3 parts houses, and a starter rebuilder; ALL are attempting to get a new, used, rebuilt, startrer. Currently the generator is on duty and working and has handled 2 outages recently. The use of portable back up generators for a sick stationary generator has never been higher.	What I am saying is WE KEEP THE POWER ON and You in business.

Hepburn Consultants, Inc.

11 December 2020

References for Similar work:

Hepburn Engineering Consultants 1987 -1998, Hepburn Consultants Inc formed in 1998 owned by Joey Hamm-Hepburn and David Hepburn.

In 2012 Joey Hamm-Hepburn became President and China Hepburn actively joined the business and the Department of Defense informed us we became Female Owned Female Managed Minority Contractor; this was unplanned, and we never expected.

Long Term Clients:

Madison County Emergency Medical Service

We have worked for them since 1987, We continue service MCEMS currently.

Blue Grass Army Depot

We have worked on BGAD since 2006 and are Badged to work in ALL areas. Current contracts reach to 2022.

Contracting Officer Representative:

James Sivley, P.E.

Chief of Facilities

Berea Municipal Utilities, City of Berea, Berea Fire Department, Berea Police, Berea Food Bank, Water and Sewer Plants

We have installed and serviced Emergency power systems for Berea since 2012. While we deal with multiple agencies all things concerning power backup systems. We maintained all CSEPP provided generators since 2002

Madison County EMA, EOC CSEPP

Generators and Emergency power System maintenance since 2002.

We were the Prime Contractor on the Tower Site Improvements in 2017.

We are also familure with everything electrical at the antenna sites.

CSEPP provided emergency power on local Radio Stations

A Google Search of: Defense Contractors in Richmond Ky or Government Contracts Won in Richmond Ky:

	HEPBURN CONSULTANTS, INC
Government Contractor/ Address	135 WILD CAT DR RICHMOND, KY 40475-8879
Dollar Amount of Defense Contracts Awarded to this Contractor from 2000 to 2019	\$3,147,382
Number of Defense Contracts Awarded to this Contractor from 2000 to 2019	41
Industry Classification	Electrical Contractors and Other Wiring Installation Contractors
Type of Business Entity	--
Women-Owned Business	Yes
HUB Zone Representation	No
Ethnic Group	--
Veteran-Owned Small Business	--

Govt Contracts (Defense) - Count/\$ Dollar Amount

2019	<u>11/\$735,118</u>
2018	<u>7/\$797,410</u>
2017	<u>5/\$403,417</u>
2016	<u>2/\$453,289</u>
2015	<u>6/\$479,375</u>
2014	<u>1/\$45,000</u>
2013	<u>1/\$50,000</u>
2012	<u>1/\$0</u>
2011	<u>2/\$43,826</u>
2010	<u>1/\$20,000</u>
2009	<u>1/\$10,000</u>
2008	<u>2/\$56,667</u>
2007	0/\$0
2006	<u>1/\$53,280</u>
2005	0/\$0
2004	0/\$0

Our sales for 2020 are currently more than \$900,000 for 2020

Quotation Request
Portable Generator Maintenance
Madison County EMA/CSEPP

The Madison County Emergency Management/Chemical Stockpile Emergency Preparedness Program is requesting quotations for maintenance of 23 standby & portable generators used throughout Madison County.

Quotation should include the pricing for one Major Service per year, One Minor service per year on each generator, Service/Emergency Rates and Maintenance Qualifications.

One Annual Major Service on each unit to include.

Check cooling system for leaks. Top off coolant as needed.
Inspect and adjust belts. Replace if required. (parts will be paid/provided by county)
Clean and service batteries. Check voltage and record. Check battery charger. Replace as required or every three years. (parts will be paid/provided by county)
Lubricate, if applicable: starter-bendix, generator-alternator, water pump, and governor linkage.
Clean air filter: replace as needed (parts will be paid/provided by county)
Check Oil and filter; replace as needed (parts will be paid by county)
Inspect interior and exterior of unit. Remove nests and debris from inside unit.
Check all hoses for proper pliability (parts will be paid/provided by county).
Check all hard plumbing for issues, including tank cap, cones, and air vent.
Check engine heater.
Check fuel filters replace as needed (parts will be paid by county).
Test run generator. (Under load if practical)
 Check for leaks
 Check voltage
 Check frequency
 Check all instruments
 Adjust as necessary
 Check safety controls and alarms

: Please note, Madison County Ema/Csepp will purchase and provide parts for maintenance and repairs separate from this contract. Madison County Ema/Csepp reserves the right to purchase parts from the generator maintainer or from another source based on many factors.

One Annual Minor Service on each unit to include.

Visual inspection for any defective parts (parts will be paid/provided by county)
 Check all fluid levels, top off as required (parts will be paid/provided by county)
 Test run generator, Check for leaks, Check voltage and Check safety devices.
 Check Safety controls and alarms.
 Check electronic control system.

Service and Emergency Rates.

Hourly Rate: Per Hour Rate during normal business hours (Mon – Fri, 8:00 AM – 4:30 PM)
 Per Hour Rate Weekend, Holiday and after business hours.
 Milage Rate: Rate per mile to drive to generator location.

- Note 1. Services performed during inspection visits are not eligible for mileage and labor is based on real working time only, on additional work as approved.
- Note 2. Technical procedures requiring Factory Trained Technician, Special Equipment or additional assistance must be approved by the county in advance. If additional support is required and approved by the county all work will be under the supervision of generator service provider.

Maintenance Qualifications.

Provide a brief list of qualifications for work with 3 reference.

Additional Information.

With two-week advance notice county will deliver all Portable generators to two central locations for Major and Minor servicing.

Price quote should include pricing for 3 years with additional option pricing for two additional Years.

Quote must be submitted to Andrew Woolum, Logistics Officer Madison County EMA/CSEPP,
 560 South
 Keeneland Dr., Richmond KY 40475 or via e-mail Andrewwoolum@madisoncountky.us.
 By 4:30 P.M. December 11, 2020.

Listing of generators attached.

Madison County Portable Generators

3- Terex light towers :

: Pancake Synchronous ac generator

: Model# 334csa3028

: 20 kw

Portable Generator

: Taylor Power Systems

: Model# tmc 80

: 80 kw

2- Bus Generators

: Martin Diesel

: Model 1255-ds

: 12.5 kw

2- Magnum Light towers

Pancake

: 6 kw

15- small Generators (unknown kw)

: 2- Honda eu 2000

: 6 Honda eu 6500

: 1 Honda eu 3000

: 3 Honda 7000

: 3 Coleman Powermate



Official Backup Power Provider
of the Indianapolis Colts

12/9/2020

Quote ID: LS120920-03

Madison County EMA/CSEPP
Attn: Andrew Woolum
560 S Keeneland Drive
Richmond, KY 40475
859-314-2155

Reference: Generator Planned Maintenance Agreement - Semi-Annual Service

Please find the enclosed information regarding Preventative Maintenance for your generator(s). Evapar understands how critical downtime can be in your time of need. Scheduled inspections, regular maintenance, and load bank testing can help ensure proper operation at the time when you need your generator most.

Since 1912 Evapar has been dedicated to supporting our generator customers in the Indiana, Kentucky, and Illinois area, with experienced factory trained and certified technicians, a full parts department, rental generators, and knowledgeable support staff.

Emergencies cannot be predicted, but a fast response plan is a critical part of our responsibility to you. Thanks in part to our extensive experience with life/safety and mission critical applications, we've developed a strategy for responding quickly to emergency situations. Our service department is on call 24 hours a day, 7 days a week should you need service. Our pre-pay Preventative Maintenance customers receive a special 10% discount on labor, should you have additional repairs on your generators covered in this agreement.

I appreciate the opportunity to quote your Preventative Maintenance services. Please review the agreement and return a signed copy to me, if you would like to proceed. You may reply by mail, fax, or email. If you have any questions or need additional information, please do not hesitate to contact me.

Respectfully,

Landon Sholar

EVAPAR, Inc.
Aftermarket Support Representative
502-297-3544 (Cellular)
502-267-6315 (Office)
502-267-6206 (Fax)
Landon.Sholar@Evapar.com

PREVENTATIVE MAINTENANCE

SCOPE OF WORK

This Preventative Maintenance Agreement is entered into by EVAPAR and the owner to perform preventative maintenance service on the equipment listed on this agreement. Work to be scheduled and performed during regular business hours.

This scope of work to be performed includes labor, parts, travel time, and mileage for the equipment listed on this agreement. Any additional work recommended or required will be brought to owner's attention, upon approval additional work will be performed for agreed upon charge.

Engine

- **Inspect air filter clean/replace as needed**
- Adjust, clean and/or replace all spark plugs
- Check condition/ tension of belts (adjust as needed)
- Check/clean ignition system, distributor, coils, wires (if applicable)
- Check fuel lines for leaks / damage
- Check flexible fuel line connections
- Lubricate governor and linkage
- Inspect hoses, clamps for any air intake restrictions

Oil System

- **Change oil (annually)**
- **Change oil filters (annually)**
- Oil Sample (optional, + \$25.00)
- Inspect for leaks

Cooling System

- Check radiator coolant level
- Test/ record anti freeze temperature
- Test / record anti-freeze nitrites
- Check for leaks
- Check all hoses
- Check operation of engine block heater

Battery

- Inspect / clean terminal on cables
- Clean and grease battery post/ cable
- Check battery fluid level
- Check/ record battery voltd/ amps
- Check / record charger volts/ amps
- Check/ record alternator volts/ amps
- Load test or perform specific gravity test

Starting System

- Check start solenoid terminals
- Check starter connections

Electrical

- Inspect control panel: Check gauges, meters and indicator lights
- Visually inspect electrical connections
- Inspect main line circuit breaker
- Check generator output voltage
- Visually inspect generator and exciter windings

Fuel System

- **Change fuel filter(s) annually**
- Check for fuel leaks
- Clean/ inspect fuel bowl or water separator (if applicable)
- Check injection pump lines
- Check nozzle supply and return lines and fittings
- Check day tank operation and record level
- Check fuel transfer pump
- Check fuel solenoid
- Check fuel pressure regulator
- Inspect fuel tank and rupture basin for leaks

Exhaust System

- Visually inspect for leaks / damage
- Visually inspect flexible exhaust
- Drain condensation trap

Operating Check

- Run and inspect for proper: oil pressure, coolant/ oil temperature, alternator charger rate, generator voltage and frequency
- Record all gauge and meter readings
- Check for leaks and excessive vibration
- Test all safety shutdown devices
- Check operation of louvers (if applicable)

Automatic Transfer Switch

- Inspect ATS & enclosure for corrosion, moisture
- Inspect controls and calibrate as needed
- Exercise clock-check and verify operation
- Record normal and emergency frequency/voltage at ATS connection
- Perform power failure or building load test (with approval), check/ record amperage/voltage on each leg
- Check transfer switch contacts for voltage drop (normal and emergency)
- Retrun all switches into proper operating mode

Reports and Instruction

- Submit inspection/ test report to owner, with any recommendations of future work/ parts required
- **Instruct owner personnel in operating or upkeep procedure**

PREVENTATIVE MAINTENANCE AGREEMENT
Semi-Annual Service

EVAPAR, will perform two (2) visits annually. One (1) Inspection and one (1) Full Service, at six (6) month intervals. Work to be scheduled and performed during regular business hours. Any change in service request would require a new quote. The charge for this maintenance will be as listed below and remain in effect for one year from date of signing.

Annual Rate Payable in Advance*

Make	Model No.	Serial No.	Location	Quote
20 kW Terex Light Tower	334CSA3028	884921	Richmond, KY	\$540
20 kW Terext Light Tower	334CSA3028	884920	Richmond, KY	\$540
20 kW Terex Light Tower	334CSA3028	884923	Richmond, KY	\$540
80 kW Taylor	TMC80	26424	Richmond, KY	\$700
12.5 kW Martin Diesel Bus	1255-DS	130613	Richmond, Ky	\$540
12.5 kW Martin Diesel Bus	1255-DS	N/A	Richmond, KY	\$540
6 kW Magnum Light Tower	MLT3060M	1404704	Richmond, KY	\$540
6 kW Magnum Light Tower	MLT3060M	N/A	Richmond, KY	\$540
Honda EU2000			Richmond, KY	\$200
Honda EU2000			Richmond, KY	\$200
Honda EU6500			Richmond, KY	\$200
Honda EU6500			Richmond, KY	\$200
Honda EU6500			Richmond, KY	\$200
Honda EU6500			Richmond, KY	\$200
Honda EU6500			Richmond, KY	\$200
Honda EU6500			Richmond, KY	\$200
Honda EU3000			Richmond, KY	\$200
Honda 7000			Richmond, KY	\$200
Honda 7000			Richmond, KY	\$200
Honda 7000			Richmond, KY	\$200
Coleman Powermate 3750			Richmond, KY	\$200
Coleman Powermate 3750			Richmond, KY	\$200
Coleman Powermate 3750			Richmond, KY	\$200
			GRAND TOTAL	\$7,480

*3- Year Total = \$22,440 (\$7,480 per year)

Recommended Service Schedule: TBD

9000 N Kentucky Ave.
Evansville, IN 47725
Phone: 812-867-9900
Fax: 812-867-2388

11120 Plantside Drive
Louisville, KY 40299
Phone: 502-267-6315
Fax: 502-267-6206

3451 Developers Road
Indianapolis, IN 46227
Phone: 317-783-5434
Fax: 317-783-5870

3810 Concept Court
Ft. Wayne, IN 46808
Phone: 260-497-7406
Fax: 260-497-7483

This agreement does not include expenses to repair damage caused by abuse, accident, theft, acts of a third person, forces of nature, or altering the equipment. EVAPAR, shall not be responsible for failure to render the service for causes beyond its control, including strikes and labor disputes. This agreement is not assignable without the consent of EVAPAR, and will remain in force until cancelled by either party through written notice to the other.

<u>CUSTOMER</u>		<u>EVAPAR, Inc.</u>	
Signature	_____	Signature	<u>Landon Sholar</u>
Print	_____	Date	<u>12/9/2020</u>
Title	_____	Quote Expires Ninety (90) days from this date	
Company	_____		
Address	_____		
Email	_____		
Phone #	_____		
Date	_____		

*This contract is a Pre-Paid agreement. The entire amount of this contract is to be paid in full prior to any services being rendered. Issued Purchase Orders do not constitute payment. Upon receipt of payment, agreed upon services can be scheduled for execution. _____ (Initial)

9000 N Kentucky Ave.	11120 Plantside Drive	3451 Developers Road	3810 Concept Court
Evansville, IN 47725	Louisville, KY 40299	Indianapolis, IN 46227	Ft. Wayne, IN 46808
Phone: 812-867-9900	Phone: 502-267-6315	Phone: 317-783-5434	Phone: 260-497-7406
Fax: 812-867-2388	Fax: 502-267-6206	Fax: 317-783-5870	Fax: 260-497-7483



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2020 POSTED LABOR RATES

Labor Rates

\$115.00/hour Monday – Friday 7:00AM – 3:30PM CST

\$172.50/hour after regular business hours and Saturdays

\$230.00/hour on Sundays and Holidays

Our pre-paid Preventative Maintenance customers receive a special 10% labor discount

Mileage Rate

\$1.75/mile

Miscellaneous Charges

Service Supplies/Environmental Charges will be
billed at 5% of labor charged

Load Bank Testing

Call to quote

Oil Analysis = \$25

Coolant Analysis = \$25

Fuel Analysis = \$235

ALL LABOR AND MILEAGE CHARGES ARE PORTAL TO PORTAL

9000 N Kentucky Ave.
Evansville, IN 47725
Phone: 812-867-9900
Fax: 812-867-2388

11120 Plantside Drive
Louisville, KY 40299
Phone: 502-267-6315
Fax: 502-267-6206

3451 Developers Road
Indianapolis, IN 46227
Phone: 317-783-5434
Fax: 317-783-5870

3810 Concept Court
Ft. Wayne, IN 46808
Phone: 260-497-7406
Fax: 260-497-7483

EVAPAR Generator Service References

Verizon Wireless

Contact: Mike Jacoby

859-321-9824

Mike.Jacoby@verizonwireless.com

Louisville MSD

Contact: Noble Marks

502-377-1180

Noble.Marks@louisvillemisd.org

Flexential

Contact: David Skipper

502-315-6021

David.Skipper@flexential.com