

**MADISON COUNTY FISCAL COURT
MADISON COUNTY, KY
RESOLUTION 2025-046**

**A RESOLUTION OF THE MADISON COUNTY FISCAL COURT APPROVING A JOINT
INTERLOCAL AGREEMENT (HEREINAFTER REFERRED TO AS THE "AGREEMENT")
BETWEEN THE MADISON COUNTY FISCAL COURT, KENTUCKY (HEREINAFTER
REFERRED TO AS THE "COUNTY"), THE CITY OF RICHMOND, KENTUCKY
(HEREINAFTER REFERRED TO AS "RICHMOND"), AND THE CITY OF BEREА,
KENTUCKY (HEREINAFTER REFERRED TO AS "BEREA"), COLLECTIVELY
REFERRED TO AS THE "PARTIES" FOR THE ESTABLISHMENT AND OPERATION
OF AN INTERLOCAL EMERGENCY MANAGEMENT AGENCY**

WHEREAS, pursuant to KRS 398.010(2), cities and counties in Kentucky are encouraged to jointly create a single, unified local emergency management agency to serve all local governments collectively, provided the agency complies with the provisions of KRS Chapters 39A to 39F and complies with the Interlocal Cooperation Act; and

WHEREAS, the Parties recognize the need for a unified and coordinated approach to emergency management for the benefit of all residents of Madison County, Richmond, and Berea; and

WHEREAS, the purpose of this Agreement is to establish an Interlocal Emergency Management Agency (hereinafter "Agency") which shall act jointly on behalf of the County, Richmond, and Berea to develop, implement, and maintain the emergency response plan, program and organization described in KRS Chapter 39, in order to ensure the coordination of emergency preparedness, response, recovery, and mitigation efforts among Madison County, Richmond, and Berea; and

WHEREAS, the Agreement outlines the governing authority, organizational structure, scope of services, funding and cost-sharing, and responsibilities of all parties involved in the management of emergency preparedness services; and

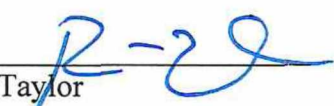
WHEREAS, the Parties do hereby agree to the terms and conditions set forth in the attached Agreement;

NOW, THEREFORE, BE IT RESOLVED THAT THE MADISON COUNTY FISCAL COURT DOES HEREBY APPROVE THIS RESOLUTION AND AUTHORIZES THE JUDGE/EXECUTIVE AND/OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE CONTRACTS ON BEHALF OF THE COUNTY.

Motion made by Combs, seconded by Bathur.

Vote:	YES	NO	ABSTAIN
Magistrate James Brian Combs	☒	☐	☐
Magistrate Stephen Lochmueller	☒	☐	☐
Magistrate Billy Ray Hughes	☒	☐	☐
Magistrate Tom Botkin	☒	☐	☐
Judge/Executive Reagan Taylor	☒	☐	☐

Signed:

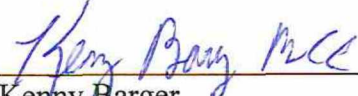


Reagan Taylor
Madison County Judge/Executive

5-27-2025

Date

Attested:



Kenny Barger
Madison County Clerk

5-27-2025

Date

INTERLOCAL AGREEMENT FOR EMERGENCY MANAGEMENT AGENCY

THIS AGREEMENT is entered into on this 27TH day of MAY, 2025, by and among Madison County Fiscal Court, Kentucky (hereinafter referred to as "County"), the City of Richmond, Kentucky (hereinafter referred to as "Richmond"), and the City of Berea, Kentucky (hereinafter referred to as "Berea"), collectively referred to as the "Parties."

WHEREAS, Kentucky Revised Statutes (KRS) Chapter 39B provides for the establishment of local emergency management agencies to coordinate planning, response, mitigation, and recovery efforts in the event of natural or man-made disasters;

WHEREAS, pursuant to KRS 39A.030, the General Assembly of Kentucky has created a Division of Emergency Management which shall work in consultation with local elected chief executives, local emergency management directors, and local emergency planning committees, for the purpose of developing and enhancing comprehensive emergency management program policies, plans, or procedures to provide for a coordinated response system; and

WHEREAS, pursuant to KRS 39B.010(1), each city and county in Kentucky shall create, support, and maintain a local emergency management agency, which shall serve the public safety interest of the local government within the territorial boundaries of the cities and/or county where the agency is created. Each local emergency management agency shall develop, implement, and maintain a local comprehensive emergency management program, including a local emergency operations plan, in accordance with the provisions of KRS Chapters 39A to 39F; and

WHEREAS, pursuant to KRS 39B.010(2), cities and counties in Kentucky are encouraged to jointly create a single, unified local emergency management agency to serve all local governments collectively, provided the agency complies with the provisions of KRS Chapters 39A to 39F and complies with the Interlocal Cooperation Act; and

WHEREAS, in lieu of appointing a separate local emergency management director for each jurisdiction, cities and counties, under the provisions of KRS 39B.020, may appoint a single local emergency management director who meets the qualifications set forth in KRS Chapters 39A through 39F;

WHEREAS, any powers, privileges or authority exercised or capable of being exercised by a public agency (including a city, county, or urban/county government) may be exercised jointly with another public agency pursuant to the Interlocal Cooperation Act, KRS 65.210 to 65.300, inclusive, and such public agencies may join together to make the most efficient use

of their powers by cooperating with other localities on a basis of mutual advantage to provide services and facilities in a manner and pursuant to forms of government organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, the Parties recognize the need for a unified and coordinated approach to emergency management for the benefit of all residents of Madison County, Richmond, and Berea;

NOW, THEREFORE, in consideration of the above recitals and the mutual benefits to be derived by each party, the Parties hereto agree to engage in joint action to meet their respective obligations under KRS Chapters 39A through 39F through the creation of an Interlocal Emergency Management Agency.

ARTICLE I: PURPOSE

The purpose of this Agreement is to establish an Interlocal Emergency Management Agency (hereinafter "Agency") which shall act jointly on behalf of the County, Richmond and Berea to develop, implement, and maintain the emergency response plan, program and organization described in KRS Chapter 39, in order to ensure the coordination of emergency preparedness, response, recovery, and mitigation efforts among Madison County, Richmond, and Berea.

The Director, the Agency, and Agency staff shall in all respects comply with the requirements of KRS Chapter 39, and all sub-chapters thereof.

ARTICLE II: GOVERNING AUTHORITY

The Agency shall operate in compliance with KRS Chapter 39B and all applicable federal, state, and local laws. The Parties agree to delegate their respective authority under KRS Chapter 39B to the Agency to carry out its mission effectively.

ARTICLE III: ORGANIZATIONAL STRUCTURE

Director of Emergency Management:

The Agency shall be managed by a Director of Emergency Management ("Director"), who shall meet all qualifications pursuant to KRS Chapters 39A through 39F.

The Director shall oversee all operations of the Agency and act as the primary liaison with state and federal emergency management authorities. The Director shall be selected by joint appointment of the Madison County Judge Executive, the Mayor of Richmond and the Mayor of Berea, pursuant to KRS §39B.020. The County Judge Executive will make a recommendation and request approval from each Mayor as well as the Emergency

Management Advisory Committee, established herein. The appointment will be subject to Madison County Fiscal Court approval.

The Director shall at all times be considered an employee of Madison County Fiscal Court, subject to the County's Administrative Code, and to oversight by the Madison County Fiscal Court.

Emergency Management Advisory Committee:

An Emergency Management Advisory Committee ("Committee") shall be established to provide guidance and operational response to the Agency as needed. The Committee will meet at least annually to review emergency operation plans, update response contacts and discuss training or equipment upgrades or replacements.

The Committee shall consist of members of the Executive Committee of the Madison County Public Safety Advisory Board, with representatives from public health, utilities, and other critical sectors as needed.

Personnel:

The Agency may request the hiring of staff, as necessary, subject to funding availability, and subject to approval by the Fiscal Court.

The Director and any other employees of the Agency shall be considered employees of the Madison County Fiscal Court and shall be subject to the provisions of the Madison County Administrative Code, and to oversight by the Madison County Fiscal Court.

ARTICLE IV: SCOPE OF SERVICES

The Agency shall:

- Develop and maintain a comprehensive emergency management plan (CEMP) for Madison County, Richmond, and Berea.
- Coordinate emergency preparedness training and exercises for personnel and volunteers.
- Facilitate communication and resource sharing among the Parties during emergencies.
- Serve as the central point of contact for state and federal emergency management agencies.
- Provide public education and outreach on disaster preparedness and response.
- Administer and manage emergency funds and grants received from state or federal sources.

- Coordinating activities of City and County Officials, departments, agencies and commissions in the preparation and implementation of disaster and emergency preparedness, response, recovery, mitigation efforts and hazardous materials incidents.
- Organize and coordinate volunteer personnel and affiliated emergency groups to serve during an emergency or disaster.
- Develop an Emergency Operations Plan, which shall provide specific and effective mobilization of public and private resources of the Cities and County.
- Coordinating functions of County and Cities emergency services during disasters and emergencies.
- Obtaining supplies and equipment needed for the protection of life and property during disasters and emergencies.
- Reporting the emergency management status of the Cities and County annually to the cities and county governments.
- Assisting each department, agency, board, or commission holding emergency management responsibilities in understanding their role during disasters and emergencies.
- Assisting each department, agency or commission involved in a disaster or emergency in the preparation of an after-action evaluation and report to prevent deficiencies in future events.
- Reviewing this section annually and recommending changes to the Cities and County to reflect federal and state laws governing emergency management
- Informing citizens through public information and educational programs for the protection of people and property in the event of any future emergency.

ARTICLE V: FUNDING AND COST-SHARING

The Parties agree to share the costs of operating the Agency based on each jurisdiction's population based on the most recent certified US Census Data. Each jurisdiction's percentage of the total cost will be rounded to the nearest thousand (For example: \$30,501 would round to \$31,000).

Each Party shall contribute its share of funding on an annual basis, consistent with the amount set forth in that year's approved budget, following receipt of the invoice from Madison County Fiscal Court. Said funds shall be placed in the EMA Fund, to be managed and held by the Madison County Fiscal Court.

The Madison County Fiscal Court shall be solely responsible for approving and overseeing the Agency's annual budget, as outlined in KRS 39B, and shall collect and administer all funds, including funds available from the appropriate state and federal agencies. An annual projected budget shall be prepared by the Director, with recommendations

by the Committee, as outlined in Attachment A. The Director shall submit their annual budget in accordance with its policies and procedures and share with each local government for inclusion in their respective budgets.

ARTICLE VI: DURATION AND TERMINATION

This Agreement shall remain in effect indefinitely unless terminated by mutual agreement of the Parties, or as otherwise provided herein.

Any Party may withdraw from this Agreement by providing written notice to the other Parties at least 180 days in advance.

Upon termination, any remaining funds or assets of the Agency shall be distributed proportionally based on the Parties' contributions, consistent with the percentage of budget contribution made by each Party during the prior budget cycle, adjusted to account for any partial year during which this Agreement remained in force prior to termination.

ARTICLE VII: LIABILITY AND INDEMNIFICATION

Each Party shall be responsible for its own acts and omissions and those of its officers, employees, and agents.

The Parties agree to indemnify and hold harmless each other from any claims, liabilities, or damages arising out of the operations of the Agency, except in cases of gross negligence or willful misconduct.

ARTICLE VIII: AMENDMENTS

This Agreement may be amended only by written agreement signed by all Parties.

ARTICLE IX: MISCELLANEOUS

Severability: If any provision of this Agreement is deemed invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

Madison County, Kentucky

By: 

Name: Reagan Taylor

Title: Judge/Executive

Date: 5/27/2025

City of Richmond, Kentucky

By: Robert Blythe

Name: Robert Blythe

Title: Mayor

Date: 5.20.25

City of Berea, Kentucky

By: Bruce Faley

Name: Bruce Faley

Title: Mayor

Date: May 6 2025

ATTACHMENT A

	2020 Certified Census	Percentage	FY 2026 Cost
City of Richmond	34,585	37%	\$ 136,712.02
City of Berea	15,539	17%	\$ 61,424.55
Madison County	42,577	46%	\$ 168,303.82
Totals	92,701	100%	\$ 366,440.40

RESOLUTION NO. 09 -2025
CITY OF BEREА, KENTUCKY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEREА, KENTUCKY, ADOPTING AND APPROVING THE EXECUTION OF AN INTERLOCAL AGREEMENT FOR ESTABLISHMENT OF AN EMERGENCY MANAGEMENT AGENCY, ESTABLISHING THE GOVERNING AUTHORITY, ORGANIZATIONAL STRUCTURE, EMA ADVISORY COMMITTEE, PERSONNEL, SCOPE OF SERVICES, FUNDING AND COST SHARING, DURATION AND TERMINATION AND LIABILITY AND INDEMNIFICATION.

WHEREAS, the City of Bereа, the City of Richmond, and the Madison County Fiscal Court entered into an agreement dated _____ creating the Interlocal Emergency Management Agency to service all of Madison County, Kentucky; and

WHEREAS, the entities intend to enter into an agreement for the operation of the interlocal emergency management agency; and

WHEREAS, the City Council of the City of Bereа, Kentucky, authorizes and directs its Mayor to enter into the interlocal Agreement for Emergency Management Agency on behalf of the City of Bereа, Kentucky;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bereа, Kentucky as follows:

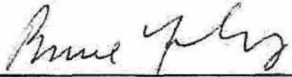
SECTION 1. That the City Council of the City of Bereа does hereby approve the Interlocal Agreement for Emergency Management Agency relating to the running of the Interlocal Emergency Management Agency with the City of Richmond and Madison County Fiscal Court, a copy of which is attached hereto.

SECTION 2. That the Mayor of the City of Bereа, Kentucky is hereby authorized, directed and empowered to execute the Interlocal Agreement for Emergency Management Agency pursuant to Kentucky law.

SECTION 3. This Resolution shall take effect immediately upon passage.

ADOPTED on May 6, 2025.

CITY OF BEREA, KENTUCKY


Bruce Fraley, Mayor

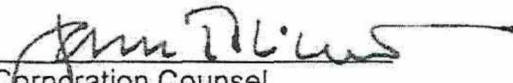
Date: 05/06/2025

ATTEST:


City Clerk

Date: May 6, 2025

Prepared by:


Corporation Counsel

ORDER NO. 25-76

**AN ORDER AUTHORIZING THE CITY OF RICHMOND TO ENTER INTO AN
INTERLOCAL AGREEMENT WITH MADISON COUNTY FISCAL COURT AND THE
CITY OF BEREA FOR THE ESTABLISHMENT AND OPERATION OF A
CONSOLIDATED EMERGENCY MANAGEMENT AGENCY**

WHEREAS, Kentucky Revised Statutes (KRS) Chapters 39A through 39F authorize local governments to establish emergency management agencies to coordinate disaster and emergency preparedness, response, recovery, and mitigation efforts; and

WHEREAS, the City of Richmond, the Madison County Fiscal Court, and the City of Berea have jointly developed an Interlocal Agreement to create and operate a unified Emergency Management Agency (EMA) for Madison County and its municipalities; and

WHEREAS, the proposed Interlocal Agreement outlines the governance structure, scope of services, cost-sharing based on population, and responsibilities of all parties involved in the management of emergency preparedness services; and

WHEREAS, the City of Richmond finds it necessary and in the best interest of public safety to formally enter into this Interlocal Agreement;

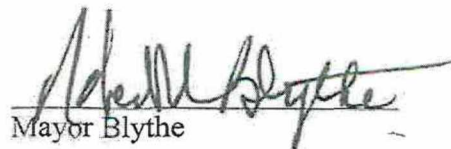
NOW, THEREFORE, BE IT ORDERED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, KENTUCKY:

1. That the City of Richmond hereby adopts and approves the **Interlocal Agreement for Emergency Management Agency** as presented.
2. That the Mayor is hereby authorized to execute the Agreement on behalf of the City of Richmond.

This Order shall be effective immediately upon its adoption by the City of Richmond Board of Commissioners.

DATE OF READING: May 13, 2025
MOTION BY: Commissioner Cole
SECONDED BY: Commissioner Goble

VOTE	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Gobel	x	
Commissioner Newby	x	
Mayor Blythe	x	


Mayor Blythe

ATTEST:

City Clerk

A handwritten signature in black ink, appearing to be "K. D. [unclear]", written over a horizontal line.