

MADISON COUNTY FISCAL COURT
MADISON COUNTY, KY
RESOLUTION 2025-091

A RESOLUTION OF THE MADISON COUNTY FISCAL COURT APPROVING AN AMENDED
MADISON COUNTY EMERGENCY COMMUNICATIONS CENTER INTERLOCAL AGREEMENT.
THIS RESOLUTION SUPERSEDES RESOLUTION 2024-131.

WHEREAS, in 2008 Madison County implemented a joint safety answering service to provide a single telephone number for emergency services creating a joint 911 center for the City of Berea and Madison County, and in 2010, the City of Richmond joined the joint 911 Emergency Communications Center; and

WHEREAS, the establishment, maintenance, and operation of the Madison County Emergency Communications Center is an essential public safety service used by residents of the City of Berea, Madison County, Kentucky, and the City of Richmond, as well as workers and travelers while situated in the county; and

WHEREAS, the City of Berea, Madison County, Kentucky, and the City of Richmond, (hereinafter called "Cities" and "County" respectively) wish to update the cooperative communications center to be known as the Madison County Emergency Communications Center (hereinafter called "MCECC"); and

WHEREAS, in order to deal more cost-effectively with the present and projected public safety communications needs of our community, especially emergency medical, fire, law services, and other public safety activities of mutual concern, the Cities and County desire to enter into an amended Madison County Emergency Communications Center Interlocal Agreement ("Agreement"), per the following: Berea City Council Resolution Number 17-2025 and Richmond City Commission Order Number 25-143; and

WHEREAS, the Cities and County do hereby agree that the attached amended Agreement shall supersede Resolution 2024-131;

NOW, THEREFORE, BE IT RESOLVED THAT THE MADISON COUNTY FISCAL COURT DOES HEREBY APPROVE THIS RESOLUTION TO SUPERSEDE RESOLUTION 2024-131 AND AUTHORIZES THE JUDGE/EXECUTIVE AND/OR HIS DESIGNEE TO NEGOTIATE AND EXECUTE CONTRACTS ON BEHALF OF THE COUNTY.

Motion made by Combs, seconded by Bath.

Vote:	YES	NO	ABSTAIN
Magistrate James Brian Combs	☒	☐	☐
Magistrate Stephen Lochmueller	☒	☐	☐
Magistrate Billy Ray Hughes	☒	☐	☐
Magistrate Tom Botkin	☒	☐	☐
Judge/Executive Reagan Taylor	☒	☐	☐

Signed:

Reagan Taylor
Reagan Taylor
Madison County Judge/Executive

9-23-2025
Date

Attested:

Kenny Barger
Kenny Barger
Madison County Clerk

9-23-2025
Date

AMENDED MADISON COUNTY EMERGENCY COMMUNICATIONS CENTER AGREEMENT

This Madison County Emergency Communications Center Agreement, made and entered into by and among the Cities of Richmond and Berea, and Madison County, Kentucky (hereinafter called "Cities" and "County" respectively), establishes a cooperative communications center to be known as the Madison County Emergency Communications Center (hereinafter called "MCECC").

WITNESS:

Whereas, The Kentucky General Assembly has provided in the Interlocal Cooperation Act, KRS 65.210 et seq. that cities and counties of the Commonwealth of Kentucky may, in lieu of providing separate services and facilities, join in a cooperative inter-jurisdictional program that best accords with geographic, economic, population, and other factors influencing the needs and development of local communities; and

Whereas, in order to deal more cost-effectively with the present and projected public safety communications needs of our community, especially emergency medical, fire, law enforcement services, and other public safety activities of mutual concern, the "Cities" and "County" desire to enter into a cooperative communications center to be known as the Madison County 911 Center ("MCECC");

Now therefore, it is agreed by the parties hereto as follows:

I. ESTABLISHMENT OF THE MADISON COUNTY EMERGENCY COMMUNICATIONS CENTER "MCECC"

A. There is hereby established a communications center to be known as the "Madison County 911 Center" (hereafter called MCECC) as a joint communication facility of the "Cities" and "County."

B. The MCECC shall do all things and perform all acts deemed necessary to effectuate the purposes for which this agreement was entered into in accordance with the law of the Commonwealth of Kentucky.

C. For the purpose of this agreement, "Governmental Entities" shall include City of Berea Government, City of Richmond Government and Madison County Fiscal Court. Additional Governmental Entities may make application for inclusion in this agreement and shall be included upon the affirmative passage of an ordinance or resolution of amendment to this agreement by a majority of all current participating Governmental Entities.

D. For the purpose of this agreement, "Member Agency" shall mean any public safety agency including, but not limited to, emergency medical, fire, law enforcement, or criminal justice agencies, which make application for and receive membership in the MCECC seeking to utilize the communication services provided by the MCECC.

II. MANAGEMENT CONTROL

Management Control of the MCECC shall be the responsibility of the 911 Director and the Madison County Fiscal Court.

A. Management Control of LINK / NCIC compliance shall be the responsibility of the Berea Police Department. The Berea Police Department and the Madison County 911 Center have agreed the 911 center will maintain all required LINK / NCIC records and maintain compliance for the terminal agency, including making sure all employees of the Madison County 911 Center meet the DOCJT Telecommunicator Professional Standards requirements along with all CJIS LINK/NCIC requirements for employment. Madison County 911 will also continue to meet all CJIS LINK/NCIC Audit requirements for the terminal agency.

B. Public Safety Advisory Board:

1. The MCECC shall receive recommendations from the Public Safety Advisory Board consisting of (13) members as follows:
 1. Madison County Deputy Judge Executive {Executive Board member}
 2. Berea City Administrator {Executive Board member}
 3. Richmond City Manager {Executive Board member}
 4. Madison County EMS Director {Executive Board member}
 5. Richmond Police Chief {member}
 6. Berea Police Chief {member}
 7. Madison County Sheriff {member}
 8. Madison County Fire Chief {member}
 9. Richmond Fire Chief {member}
 10. Berea Fire Chief {member}
 11. Madison County Coroner {member}
 12. Madison County EMA Director {ex officio member}
 13. 911 Director {ex officio member}

C. Board Membership

Membership of the Public Safety Advisory Board shall be by virtue of office or position unless otherwise specified. Terms of service on the Public Safety Advisory Board shall be consistent with the Commonwealth of Kentucky Constitution. Public Safety Advisory Board members must adhere to the following requirements to be a member.

1. Shall not have any family member working for the MCECC.
2. Shall not be in a personal relationship with any employee of the MCECC (ex: marriage, dating, engaged).
3. Shall not have any financial interest with a vendor doing business with the MCECC.
4. The Public Safety Advisory Board shall meet in December every two years to select from its membership one (1) member to serve as Chairperson; (1) member to serve as Vice Chair, and; (1) member to serve as Secretary and to fix dates, times, and locations for

regular meetings to be held during the next calendar year. The new elected positions will take office starting January 1 of the next calendar year.

5. No member shall serve in the same elected seat for consecutive terms. The serving Vice Chair shall automatically be nominated for Chairman and the serving Secretary shall automatically be nominated for Vice Chair.
6. Special meetings of the Public Safety Advisory Board may be called by the chairperson if written notice (email) is delivered to each member of the Public Safety Advisory Board at least 24 hours in advance of the special called meeting along with an agenda setting forth the topic or topics to be discussed and considered during the special meeting. All required public notifications must also be made 24 hours prior to the meeting. No discussion shall be had, or action taken on any matter not listed on the agenda for the special meeting. In the absence of the chairperson, (4) members of the Public Safety Advisory Board may call a special meeting following the procedure as set forth in the agreement as is consistent with Open Meetings statute outlined in KRS 61.800 to 61.850.
7. A quorum shall consist of a majority of the members of the Public Safety Advisory Board. A quorum shall be necessary to conduct any business at the Public Safety Advisory Board meeting. A tie vote is a defeat of the item voted upon. A quorum must be maintained in order to conduct business. A member agency is expected to attend 60% of the meetings each year. No member or member agency shall be permitted to attend/vote by proxy receiving advanced approval from the Board.
8. The Public Safety Advisory Board is a public body and shall be governed by the Kentucky Constitution and Revised Statutes which regulate open meetings and guarantee access to public records.
9. The Public Safety Advisory Board may provide direction and guidance to the MCECC/911 Director and may monitor and evaluate the activities of the MCECC through reports submitted to the Public Safety Advisory Board at quarterly meetings and through observation.

D. MCECC/911 DIRECTOR

1. The Director shall be responsible and accountable to the Madison County Fiscal Court and function as a department head of the County department.
2. The County Treasurer and Fiscal Court shall be responsible for the management of any and all funds obtained from any source for the MCECC.
3. The Director shall be responsible for the preparation of grant applications for the benefit and efficient operation of the MCECC.
4. The Public Safety Advisory Board may make recommendations as needed to the Director.
5. The Director or his/her designee shall be responsible for the day-to-day operation of the MCECC including but not limited to the schedule, equipment placement, hiring (subject to Fiscal Court approval), FCC licenses, Kentucky CJIS Compliance, CMRS Compliance, FBI Compliance, DOCJT Compliance, ISO Compliance, Madison County Fiscal Court Compliance as outlined in their county job description.

E. OTHER PERSONNEL

The MCECC/911 Director shall, with the approval of the Fiscal Court, employ a staff as may be required for the performance of the duties of the MCECC, subject to the provisions of the laws and regulations of the Commonwealth of Kentucky, the United States of America, the Madison County Administrative Code, and the LINK/NCIC Terminal Agency User Agreement.

F. MCECC PERSONNEL SELECTION

1. Employment qualifications, salary, and work schedules will be determined by the nature of the position filled.
2. Employment of MCECC personnel other than the Director shall be recommended to the fiscal court by the Director and follow the regular Madison County hiring process and shall be subject to approval by the Madison County Fiscal Court.
3. All Applications for the MCECC/911 Director shall be submitted to Madison County, who shall establish a panel to review all applications and conduct applicant interviews. The panel shall consist of the members of the Executive Board of the Public Safety Advisory Board and the interview panel will make a recommendation to the Judge Executive to be approved by the Fiscal Court under the normal Madison County hiring process.
4. The Public Safety Advisory Board may recommend the dismissal of the MCECC/911 Director. Dismissal of the Director shall require Fiscal Court approval.
5. A motion recommending to the Fiscal Court the dismissal of the 911 Director shall require the affirmative vote of the majority of the Public Safety Advisory Executive Board membership in order to receive passage. The removal of the Director from office by the Fiscal Court, resignation, or retirement will require an emergency meeting of the Executive Board to be held within seven (7) days to recommend the appointment of an Interim Director, subject to Fiscal Court approval. Until an Interim Director is recommended by this board and approved by the Fiscal Court the department will operate via chain of command succession per the department organizational chart. The Interim Director shall serve in said position until a permanent Director can be selected, not to exceed 180 days.
6. Employees of the MCECC shall be governed by the Madison County Administrative Code. The MCECC Public Safety Advisory Board may develop operating procedures, which may supplement, but shall remain consistent with, the Madison County Administrative Code.
7. Dismissal or suspension of MCECC personnel may be recommended by the MCECC Public Safety Advisory Board but shall require approval of the Fiscal Court.

III. EQUIPMENT, SUPPLIES, AND MERCHANDISE

A. Loaned equipment, supplies, and merchandise shall include, but not be limited to, communications equipment, required by the Public Safety Advisory Board to be provided to the MCECC by any member agency. No member agency or governmental entity shall be required to reimburse any member agency for loss or damage to such equipment, supplies, and merchandise while the same are in use by the MCECC, except for the loss or damage arising out of intentional misuse or abuse of such equipment, supplies, and merchandise.

IV. BUDGET PARTICIPATION

- A. MCECC shall be jointly funded by the City of Richmond, the City of Berea, the Madison County Fiscal Court, and other funding sources including, but not limited to, General Assembly budget appropriations, and grant awards. Each jurisdiction's annual financial obligation shall be calculated and paid as follows:
1. Each jurisdiction will contribute to the projected MCECC budget based on its share of total calls for service inside its jurisdiction (excluding accidental/unintentional calls) from the previous calendar year, as recorded by the MCECC CAD system using the address where the call for service was requested. The MCECC shall provide annual call data to all jurisdictions from the preceding calendar year not later than March 30th each year (ex: call data from the 2024 calendar year shall be provided to jurisdictions not later than March 30, 2025).
 2. Each jurisdiction shall determine their own method of funding and collecting their Annual Budget Contributions.
 3. Each jurisdiction shall make payment of their Annual Budget Contribution to the County in monthly or quarterly installments, which shall be due on the first day of each quarter, as follows: July 1, October 1, January 1 and April 1 or the first day of each month.
- B. In the event of any failed payment, the Government entity shall be subject to the current interest rate set by the Federal Reserve on the date in which the expected payment is past due and incur said interest until the payment is made in full.
- C. The fiscal year for the MCECC shall be July 1 to June 30.
- D. It is understood that the budgeting for the MCECC will require a collaborative approach. As such, the Madison County Judge/Executive shall invite and allow the Mayor of the City of Berea and his/her City Administrator if he/she chooses, and the Mayor of the City of Richmond and his/her City Manager if he/she chooses to participate in the budget preparation meetings for the MCECC budget for each new fiscal year.
1. The County Judge/Executive shall give at least a 14-day notice of the budget meetings to both city mayors.
 2. If either Mayor doesn't agree with the draft budget, he/she shall formulate a written appeal to the Judge/Executive and Fiscal Court by April 15 of each year indicating their reason for disapproval and consideration and further review.
- E. The Government Entities agree that the annual operating budget for the MCECC shall not increase by more than five percent (5%) in any fiscal year, in addition to the annual percentage change in the Consumer Price Index (CPI) as published by the U.S. Bureau of Labor Statistics, unless all Parties to this Agreement mutually consent in writing to a higher increase. For purposes of this section, the CPI shall be measured using the previous 12-month CPI indicator. Any proposed budget in excess of this limitation shall require approval of the governing bodies of all Parties.

V. GRANTS

A. The Madison County Fiscal Court is authorized to apply for and administer any grant obtained on behalf of the MCECC. The Director is authorized to make applications for grants with fiscal court approval. Any revenue obtained through the application of a grant shall be the responsibility of the Director and the Madison County Fiscal Court.

VI. FINANCIAL ADMINISTRATION

A. The Madison County Fiscal Court, as the custodian of the funds, shall authorize the payment of all proper charges and expenses incurred by the MCECC in its operation and administration.

B. MCECC may utilize the purchasing departments of any participating governmental entity in the procurement of goods and services. Such utilization shall be on the basis of cost only, and no governmental entity shall be required to reimburse another for the cost of service provided to the MCECC, except for the actual cost incurred by such entity.

VII. CONTRACTS

A. The Director, with the Fiscal Court approval, is authorized to enter into any contract necessary for the operation and administration of the MCECC. No such contract shall bind any member agency or governmental entity except as provided herein.

VIII. TERMS OF THE AGREEMENT

A. The agreement shall become effective upon approval by all parties and shall remain in effect until terminated.

B. A party's participation in this Agreement may be terminated by any party upon written notice to the other participating parties, provided at least one hundred and eighty (180) days prior to the beginning of each Fiscal Year (July) and include an exit plan and timeline to the Public Safety Board and participating parties; or

1. At any time, by mutual agreement of a majority of the participating governmental entities. Upon dissolution, all monetary assets and liabilities of the MCECC shall be distributed among the participating governmental entities in proportion to their contribution to the MCECC.

2. Upon termination, no withdrawing entity shall be entitled to reimbursement of any funds or return of any equipment.

C. This Agreement may be dissolved upon the annual anniversary date by mutual agreement of all of the participating governmental entities with a minimum of 12 months' notice and an exit plan and timeline approved by the Public Safety Advisory Board. Upon dissolution, all monetary assets and liabilities of the MCECC shall be distributed among the participating governmental entities in proportion to their contribution to the MCECC.

D. The MCECC shall be responsible for the receipt and referral of non-emergency calls to the appropriate agency.

IX. AGREEMENT VALIDATION

A. This agreement shall not become effective until the passage and adoption of this agreement by the following entities:

1. Richmond City Commission
2. Berea City Council
3. Madison County Fiscal Court
4. Kentucky Attorney General
5. Lodging with the Kentucky Secretary of State pursuant to KRS 65.290.

X. AMENDMENT

A. Additional governmental entities may be included in this agreement upon the adoption of an amended agreement by the majority of the participating governmental entities.

B. This agreement shall supersede any previous agreements between the parties concerning the establishment and operation of a regional public safety communications center.

C. Amendments to this agreement may be made upon the agreement of a majority of the participating governmental entities as permitted under Kentucky law.

In Witness Whereof, the parties have hereunto set their hands on the dates below indicated:

SIGNATURES:

City of Richmond By: *[Signature]* Date: 9-19-25

City of Berea By: *[Signature]* Date: 9-25-2025

Madison County Fiscal Court By: *[Signature]* Date: 9-23-2025
Judge Executive

Kentucky Attorney General By: *See DLG approval attached. Date: 9/25/2025

Kentucky Secretary of State By: *See Commonwealth of Kentucky Secretary of State
"Received and Filed" stamp affixed. Date: 9/26/2025

RESOLUTION NO. 17-2025
CITY OF BERE, KENTUCKY

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BERE, KENTUCKY, ADOPTING AND APPROVING THE EXECUTION OF A REVISED AGREEMENT FOR THE MADISON COUNTY EMERGENCY COMMUNICATIONS CENTER (MCECC), TRANSITIONING THE CURRENT JOINT 911 TO A COUNTY DEPARTMENT FUNDED BY THE MADISON COUNTY FISCAL COURT, THE CITY OF RICHMOND, AND THE CITY OF BERE CONTRIBUTING TO THE COST OF THE SERVICE BASED ON ITS SHARE OF TOTAL CALLS FOR SERVICE INSIDE ITS JURISDICTION FROM THE PREVIOUS CALENDAR YEAR, AND AS DETERMINED BY THE CITY COUNCIL OF THE CITY OF BERE FOR THE METHOD OF FUNDING AND COLLECTING THE ANNUAL BUDGET CONTRIBUTIONS; AND REPEALING THE PROVISIONS OF RESOLUTION 05-2024, WHICH PROVIDE FOR ASSESSMENT ON MADISON COUNTY TAX BILLS FOR A 911 FEE, DENOMINATED THE BERE/RICHMOND/MADISON 911 FEE, AND PROVIDING FOR THE PARTICIPATION IN AN INTERLOCAL AGREEMENT FOR TRANSITIONING E911 TO A COUNTY MANAGED PROGRAM; AND REPEALING RESOLUTION NO. 10-2024, WHICH APPROVES THE MADISON COUNTY EMERGENCY COMMUNICATIONS CENTER AGREEMENT; AND REPEALING RESOLUTION NO. 17-2024, WHICH APPROVES A REVISED AND AMENDED INTERLOCAL AGREEMENT.

WHEREAS, by agreements entered into in 2007 and in 2010, as amended in 2020, the City of Bere, the City of Richmond, the Madison County Fiscal Court, the Madison County EMS, the Kentucky State Police, the Madison County Sheriff, and the Madison County Coroner, and

WHEREAS, the CSEPP funding mechanism which has paid for a substantial amount of the operation of emergency management facilities in Madison County is ending, and the parties must determine a method to facilitate a seamless transition to local funding for emergency management services, including E911; and

WHEREAS, the parties created a 2024 Post CSEPP Task Force to make recommendations for the transition from federal funding to local funding for emergency management services, including E911; and

WHEREAS, on 2 April 2024 the City of Bere adopted Resolution No. 05-2024, approving the City's participation in an Interlocal Agreement for Joint Emergency Management to be managed by the Madison County Fiscal Court and approving the recommended funding structure for same which included a 911 Fee to be assessed on Madison County Property Tax Bills; and

WHEREAS, on 1 October 2024 and 17 December 2024, the City of Berea adopted Resolutions 10-2024 and 17-2024, which also reiterated the City's participation in the Interlocal Agreement as amended; and

WHEREAS, Berea's participation in the Interlocal Agreement was implicitly conditioned on the continuing cooperation between the City of Richmond, the Madison County Fiscal Court, and the City of Berea; and

WHEREAS, in Order No. 25-115, the City of Richmond has elected not to participate in the joint funding of the 911 Fee incorporated in the Interlocal Agreement as it was proposed to be implemented; and

WHEREAS, the Madison County Fiscal Court, the City of Richmond, and the City of Berea have now agreed on a revised Interlocal Agreement transitioning joint 911 services to become an official County Department funded by a contributions to the Madison County 911 Center (the MCECC) budget based on the share of each entity of total calls for service inside its jurisdiction from the previous calendar year and for each jurisdiction to determine its own method of funding and collecting their respective annual budget contributions, by the City of Richmond, Madison County and the City of Berea, and the creation of a Public Safety Advisory Board to provide recommendations for Standard Operating Procedures for Madison County emergency services; and

WHEREAS, the City Council of the City of Berea, Kentucky, has determined that it is in the public interest to participate with other governmental entities to provide safe, affordable and efficient emergency service to their citizens and constituents

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Berea, as follows:

SECTION 1. The City Council of the City of Berea, Kentucky, hereby repeals and holds as a nullity all the provisions of Resolution 05-2024, Resolution 10-2024, and Resolution 17-2024, in their entireties, and specifically the imposition of a 911 fee which was to be assessed on county property tax bills to fund the Madison County emergency management services, including E911, and which was to be to be denominated the Berea/Richmond/Madison 911 fee..

SECTION 2. The City Council of the City of Berea, Kentucky, hereby approves the recommended operational structure for emergency services in Madison County, Kentucky as follows:

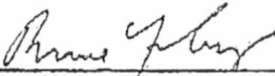
- a. The 911 services will become a department of Madison County Government;
- b. The parties will enter into a new Interlocal Agreement creating a Public Safety Advisory Board consisting of thirteen (13) members and an executive board of thirteen (13) members;
- c. The 911 services shall be funded by a contributions to the MCECC budget based on the share of each party entity based on the total calls for service inside its jurisdiction from the previous calendar year and for each jurisdiction to determine

its own method of funding and collecting their respective annual budget contributions;

d. The current Landline fee will terminate on 31 December 2025.

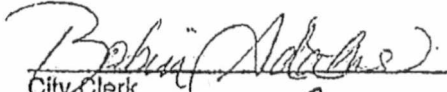
SECTION 3. The Mayor and City Clerk be and hereby are authorized, directed, and empowered to execute the revised Interlocal Cooperation Agreement as may be approved by corporation counsel.

ADOPTED on September 16, 2025.

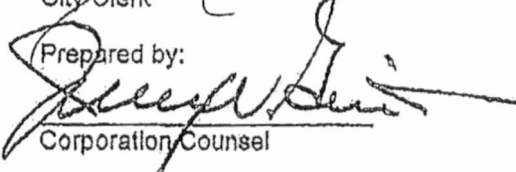


Bruce Fraley, Mayor

ATTEST:



City Clerk

Prepared by:


Corporation Counsel

ORDER NO. 25-143

AN ORDER AMENDING ORDER 25-76 AND AUTHORIZING THE CITY OF RICHMOND TO ENTER INTO AN UPDATED INTERLOCAL AGREEMENT WITH MADISON COUNTY FISCAL COURT AND THE CITY OF BERA FOR THE ESTABLISHMENT AND OPERATION OF A MADISON COUNTY EMERGENCY 911 COMMUNICATION CENTER

WHEREAS, Kentucky Revised Statutes (KRS) Chapters 39A through 39F authorize local governments to establish emergency management agencies to coordinate disaster and emergency preparedness, response, recovery, and mitigation efforts; and

WHEREAS, the City of Richmond, the Madison County Fiscal Court, and the City of Berea have jointly developed an Interlocal Agreement to create and operate a unified Madison County Emergency 911 Communication Center; and

WHEREAS, the proposed Updated Interlocal Agreement outlines the governance structure, scope of services, and responsibilities of all parties involved in the management of emergency preparedness services; and

WHEREAS, the City of Richmond finds it necessary and in the best interest of public safety to formally enter this Updated Interlocal Agreement which was previously adopted by Order 25-76.

NOW, THEREFORE, BE IT ORDERED BY THE CITY COMMISSION OF THE CITY OF RICHMOND, KENTUCKY:

1. That the City of Richmond hereby adopts and approves the **UPDATED Interlocal Agreement for Madison County Emergency 911 Communication Center** as presented.
2. That the Mayor is hereby authorized to execute the Agreement on behalf of the City of Richmond.

This Order shall be effective immediately upon its adoption by the City of Richmond Board of Commissioners.

DATE OF READING: September 16, 2025
MOTION BY: Commissioner Newby
SECONDED BY: Commissioner Cole

VOTE	YES	NO
Commissioner Brewer	x	
Commissioner Cole	x	
Commissioner Gobel	x	
Commissioner Newby	x	
Mayor Blythe	x	

ATTEST:

City Clerk

Mayor Blythe

INTERLOCAL COOPERATION AGREEMENT

ICA 25-050: The County of Madison, Kentucky, the City of Richmond, Kentucky,
and the City of Berea Amended Provision for the Madison County Emergency
Communications Center

Reviewed as to compliance with KRS 65.210 to 65.300
And recommended for approval:

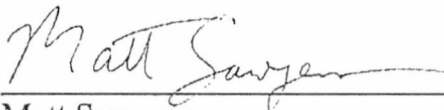


David B. Gibson
Staff Attorney
Department for Local Government

9/25/2025

Date

Approved:



Matt Sawyers
Commissioner
Department for Local Government

9/25/2025

Date