

**MADISON COUNTY FISCAL COURT
MADISON COUNTY, KY
RESOLUTION 2025-01**

**A RESOLUTION FOR THE MADISON COUNTY FISCAL COURT TO
APPROVE THE MADISON COUNTY CLERK'S 2025 BUDGET**

WHEREAS, the Madison County Clerk presented the Fiscal Court with the 2025 Budget; and

WHEREAS, the Madison County Fiscal Court is required to approve the Madison County Clerk's budget annually;

NOW, THEREFORE, BE IT RESOLVED THAT THE FISCAL COURT DOES HEREBY APPROVE THE MADISON COUNTY CLERK'S 2025 BUDGET AND AUTHORIZES THE JUDGE EXECUTIVE AND/OR HIS DESIGNEE TO EXECUTE THE SAME ON BEHALF OF THE COUNTY.

Motion made by Bathin, seconded by Lochmueller.

Vote:	YES	NO	ABSTAIN
Magistrate James Brian Combs	<u>✓</u>	<u> </u>	<u> </u>
Magistrate Stephen Lochmueller	<u>✓</u>	<u> </u>	<u> </u>
Magistrate Billy Ray Hughes	<u>✓</u>	<u> </u>	<u> </u>
Magistrate Tom Botkin	<u>✓</u>	<u> </u>	<u> </u>
Judge Executive Reagan Taylor	<u>✓</u>	<u> </u>	<u> </u>

Signed:

R-Taylor
Reagan Taylor
Madison County Judge Executive

1-14-2024
Date

Attested:

Kenny Barger
Kenny Barger
Madison County Clerk

1-14-2024
Date

GENERAL TERM ORDER

County of Madison

Date January 14, 2025

Order Authorizing Expenditures

Office of Madison County Clerk

Calendar Year 2025

Comes Kenny Barger, in person and writing filed, in accordance with KRS 64.345, requesting the authorization of expenditures for his/her office for the calendar year 2025.

Whereas, the receipts, to the 75% account of the office of the County Clerk for the calendar year 2023 were \$2,232,433.71 and for the calendar year 2024 were \$2,289,243.13 and, whereas, I estimate the receipts for the calendar year 2025 to be \$2,213,700.00

Estimated Receipts Calendar Year 2025	\$ <u>2,213,700.00</u>
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Surplus or (Deficit) December 31, 2024	\$ <u>0</u>
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Estimated Funds Available Calendar Year 2025	\$ <u>2,213,700.00</u>
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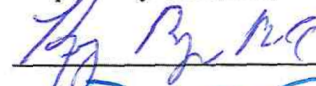
It is hereby moved that the Madison County Clerk be allowed to expend the total sum of \$2,213,700.00 for the operation of the office during the calendar year 2025.

It is hereby further requested that this total sum of \$2,213,700.00 be allocated as follows:

Salaries and Employer's Share of F.I.C.A.	
Retirement & Insurance	<u>\$2,011,200.00</u>
Regular Office Expenses	<u>\$172,500.00</u>
Equipment	<u>\$30,000.00</u>
Total	<u>\$2,213,700.00</u>

The County Clerk further requests, that with the amount of \$2,011,200.00 requested for Salaries, F.I.C.A., Retirement and Insurance that he/she be allowed to employ deputies as listed on Page two of this request with the understanding that all deputies will serve at the pleasure of the said County Clerk with the County Clerk having full power of substitution from time to time as he/she may see fit.

Respectfully submitted,


R-29

APPROVED AND ORDERED BY:

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2025

MADISON County Clerk

Part One - Summary and Reconciliation of All Accounts

Column 1	Column 2	Column 3	Column 4	Column 5
Show & Describe All Accounts	2025 Fee Account Budget Estimate	2025 Fee Account Cumulative Actual	HB1 RECORDED INSTRUMENTS GRANT ACCOUNT (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)
1. Receipts YTD	\$32,585,409.26		\$247,409.26	
2. Total Disbursements YTD	\$32,585,409.26			
3. Book Balance/Excess Fees			\$247,409.26	
4. Bank Statement Balance				
5. Plus Deposits in Transit				
6. Less Outstanding Checks				
7. Other				
8. Reconciled Bank Balance				
9. Accounts Receivable as of 12/31				
10. Unpaid Obligations as of 12/31				
11. Excess Fees				

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. Line 1 Show total receipts on a cash basis for the year to date including any beginning balance for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Three of report. Line 2 Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Three of report. Line 3 Show difference between lines 1 and 2 for all accounts. Line 4 Show bank statement balance(s) at close of quarter. Line 5 Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6 Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7 Show investments. Line 8 Show line 4 adjusted for lines 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9 Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10 Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11 Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: State Local Finance Officer, 100 Airport Road, Third Floor Frankfort, KY 40601 by the 30th day following the close of each quarter. Fax # 502-227-8691 / Ph # 502-892-3487.

Approved by the fiscal court on the 14th day of January, 2025.

To the best of my knowledge the information reported herein for the budget/quarter ended December 31, 2025 is accurate and complete.

County Judge/Executive

Date

Signature of County Clerk

Date

County Clerk's Budget and Report

All Accounts

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settlement Total
1. Federal Grants/Reimbursements								
2. State Grants	\$247,409.26							
3. State Fees For Services	\$35,000.00							
4. Fiscal Court	\$15,000.00							
5. Revenue Supplement (< 20,000 pop)								
6. Licenses and Taxes								
7. Motor Vehicle: Licenses and Transfers	\$2,380,000.00							
9. Usage Tax	\$16,000,000.00							
10. Tangible Personal Property Tax	\$10,000,000.00							
11. Notary Fees	\$11,000.00							
12. Lien Release Fees	\$52,000.00							
13. Licenses: (describe)								
14. Marriage	\$25,000.00							
15.								
16.								
17.								
18.								
19. Document Storage Fee	\$136,000.00							
20. Deed Transfer Tax	\$600,000.00							
21. Delinquent Taxes	\$1,700,000.00							
22. Fees Collected for Services								
23. Recordings:								
24. Deeds, Easements, and Contracts	\$95,000.00							
25. Real Estate Mortgages	\$250,000.00							
26. Chattel Mortgages & Financing Shmts	\$215,000.00							
27. Powers of Attorney	\$9,000.00							
28. All Other Recordings	\$260,000.00							
29. Charges for Other Services:								
30. Copywork	\$4,000.00							
31. Postage	\$20,000.00							

Part Two (continued)		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settlement Total
Receipts									
32. Other: (describe)									
33. Candidate Filing Fee		\$1,000.00							
34. Passport Photo		\$9,000.00							
35. Passport		\$20,000.00							
36. Miscellaneous Income		\$1,000.00							
37. Total Revenues		\$32,585,409.26							
38. Petty Cash									
39. Borrowed Money									
40. State Advancement									
41. Total Receipts		\$32,585,409.26							

Copy the figure shown on line 40 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on line 40 in the Total YTD column to page 1, column 2, line 1. Copy the figure shown on line 39 in the Receiptable column (use for 12/31 report only) to page 1, line 9.

Part Three		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settlement Total
Required Payments									
1. Payments to State (describe)									
2. Motor Vehicle:									
3. Licenses & Transfers		\$1,929,600.00							
4. Usage Tax		\$15,520,000.00							
5. Tangible Personal Prop Tax		\$3,479,000.00							
6. Licenses: (describe)									
7.									
8.									
9.									
10. Delinquent Tax		\$155,000.00							
11. Legal Process Tax		\$73,500.00							
12. Other Services		\$80,000.00							
13. Payments to Fiscal Court (describe)									
14. Tangible Personal Property Tax		\$687,000.00							
15. Delinquent Tax		\$96,500.00							
16. Deed Transfer Tax		\$570,000.00							
17. Document Storage Fee		\$136,000.00							
18.									

Part Three (continued) Disbursements		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settlement Total
19.									
20.									
21.	Payments to Other Districts (describe)								
22.	Tangible Personal Property Tax	\$5,426,000.00							
23.	Delinquent Tax	\$996,700.00							
24.									
25.	Payments to Sheriff	\$136,000.00							
26.									
27.	Payments to County Attorney	\$238,000.00							
28.	Total Required Payments	\$29,523,300.00	\$0.00	\$0.00	\$0.00	\$0.00			
Official Expenses									
29. Personal Services									
30.	County Clerk's Gross Salary	\$146,711.13							
31.	County Clerk's Expense Allowance	\$3,600.00							
32.	Deputies Gross Salaries	\$1,195,588.87							
33.	Part Time Gross Salaries	\$19,200.00							
34.	Overtime Gross	\$30,000.00							
35.	Unemployment Insurance	\$10,000.00							
36. Employee Benefits									
37.	Employer's Share S.S. (7.65%)	\$109,000.00							
38.	Employer's Share Ret.	\$275,000.00							
39.	Employer Paid Health Insurance	\$206,100.00							
40.	Other Payroll Disbursements	\$10,000.00							
41.	Training Fringe Benefit (HB 810)	\$6,000.00							
42. Contracted Services									
43.									
44.									
45.									

Part Three (continued) Disbursements		Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	12/31 Unpaid Obligations	Settlement Total
46.									
47.									
48.	Supplies & Materials (describe)								
49.	Office Supplies	\$40,000.00							
50.									
51.	Other Charges (describe)								
52.	Lease and Maintenance	\$10,000.00							
53.	Dues	\$8,000.00							
54.	Postage	\$20,500.00							
55.	Marketing/Advertising	\$13,000.00							
56.	Consulting	\$55,000.00							
57.	IT Support and License	\$25,000.00							
58.	Office Equipment/ Renovations	\$30,000.00							
59.	Employee Training Program	\$1,000.00							
60.	House Bill 1 Recorded Instruments Grant	\$247,409.26							
61.									
62.									
63.									
64.									
65.									
66.									
67.	Total Official Expenses	\$31,984,409.26							
68.	Payments to County Treasurer	601,000.00							
69.	Payments to State Treasurer								
70.	Total Disbursements	\$32,585,409.26							

For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments made on lines 68 and 69.
 Enter total of lines 28, 67, 68 and 69 on line 70
 Copy the figure shown on Line 70 in the Budget Estimate column to the Summary on page 1, column 1, line 2. Copy the figure shown on Line 70 in the Total YTD column to page 1, column 2, line 2. Copy the figure shown on Line 70 in the Unpaid column (use for 12/31 report only) to page 1, line 10.